

JACQUELINE PEÑA

Cell: 305-878-6089

Email: jackie@eteconsulting.com

EDUCATION

GRADUATE CERTIFICATE, INSTITUTIONAL RESEARCH, 2011
Florida State University, Tallahassee, FL

PH.D., CURRICULUM & INSTRUCTION: LANGUAGE, LITERACY, AND CULTURE, 2010
Florida International University, Miami, FL

Dissertation: Engagement Experiences of Generation 1.5 English Language Learners at a Massachusetts Community College (<http://digitalcommons.fiu.edu/dissertations/AAI3447786/>)
Advisor: Dr. Eric Dwyer

MA, ENGLISH LITERATURE, 2002
Boston College, Boston, MA

BA, ENGLISH LITERATURE, SUMMA CUM LAUDE, 2000
Herbert H. Lehman College, New York
Minors: Secondary Education and Italian

ADMINISTRATIVE EXPERIENCE

FOUNDER AND CEO, JANUARY 2020—PRESENT
Empowerment Through Education, Miami, FL

- Lead a remote and flexible schedule consulting firm that partners with educational institutions (K-12 and higher education) to enhance student success
- Provides multiple services that include grant writing, program and grant evaluation, student success program design and implementation, self-studies for accreditation and national recognitions, and professional development for leaders, staff, and faculty
- Evaluate approximately 20 million dollars of federal grant-funded projects annually
- Design and lead professional learning programs for K-12 and higher education faculty, including:
 - K-12 international teacher immersions in Guatemala, Dominican Republic and Jordan, supporting globally informed instructional practices at colleges and school districts
 - Faculty Learning Communities (FLCs) focused on integration of AI literacy and fluency in courses, integration of free arts and cultural activities in courses to enhance students' social capital, and the enhancement of undergraduate research activities and student presentation opportunities in the humanities
 - Designed and led an undergraduate research professional development program for Miami Dade College from 2020 to the present

DIRECTOR OF OPERATIONS, JANUARY 2021—DECEMBER 2024
JBS Corp, Methuen, MA

- Oversaw the operations of a tax and accounting firm with over 40 team members.
- Provided leadership in human resources, internal and external communications, mergers and acquisitions, and tax operations
- Built the advisory board and managed all board operations

- Obtained grant funding to build a bilingual collaborative workspace for emerging and growing small business owners in Merrimack Valley

VICE PRESIDENT, JANUARY 2017—PRESENT

Jacqueline Holding Corp South, Miami, FL

- Oversee the operations for a commercial rental company that provides restaurant spaces
- Work directly with city and county officials on construction and certification activities

DEAN OF ACADEMIC AFFAIRS, FEBRUARY 2014—JANUARY 2019

North and West Campuses, and Carrie P. Meek Center, Miami Dade College, Miami, FL

- Managed credit and non-credit programs and academic support services
- Led College and Campus strategic planning processes
- Served as the institutional effectiveness specialist for the campuses and centers
- Developed, implemented, and assessed recruitment, enrollment, retention, and completion strategies
- Developed teaching and learning spaces and academic support programs for students
- Supported chairpersons, school directors, and school deans with processes pertaining to their academic areas, including faculty workloads, performance reviews, student issues, grant activities, assessment processes and program development
- Managed faculty advancement (i.e., tenure process, promotions, and Endowed Teaching Chair), accreditation compliance, and faculty, staff, and student recognitions
- Developed and grew partnerships with local companies and organizations as well as K-12 institutions
- Oversaw resource development within Academic Affairs
- Created and hosted multiple campus and community initiatives, including:
 - ***Weekend College*** which includes a robust offering of Friday evening, Saturday, and Sunday courses as well as academic support services for weekend students
 - ***Baccalaureate Meetups*** to help community members and current associate degree students learn about the bachelor's degree programs, network with alumni, and learn about potential careers and hot jobs from industry professionals
 - ***Free College for a Day*** in which the campus opens its doors for free to all community members with faculty members offering "classes" or workshops in different disciplines as well as how to pay for college and obtain a new job and students offering a robust student life experience throughout the day
 - The annual weeklong ***Miami International Festival of the Arts*** (MIFA) with over 15 music, dance, creative writing, and visual arts events and nearly 2,000 attendees
 - The annual ***D3 Conference*** in Digital Design for high school students, college students, and community members with three days of workshops, keynote speakers, portfolio review sessions, design competitions, and hands-on exhibits
- Created and continue to host multiple professional development activities, including:
 - The ***Teaching and Learning Conference***, which is offered three times a year for all part-time and full-time instructors
 - ***Annual Support Staff Appreciation and Professional Development Retreat***, designed with and for the over 240 full-time support staff members with an appreciation luncheon on behalf of the campus leadership and 2-3 professional development concurrent sessions with 4 workshops each
 - ***Coffee with the Dean***, which are safe small group sessions held multiple times each term for faculty to come together with the Dean and discuss student success

INTERIM EXECUTIVE DIRECTOR, MAY 2018—JANUARY 2019

Carrie P. Meek Center Entrepreneurial Education Center, Miami Dade College, Miami, FL

- Oversaw all aspects of the educational center, including academic, student support services, technology, construction, and community development.
- Worked with the center team to increase student credit enrollment by over 10%.
- Implemented a one-stop holistic services approach to student services for the center's students.

- Oversaw the development of new innovative teaching, learning, and community spaces, including high tech flexible learning spaces and the creation of a flexible conference style venue on the first floor.
- Implemented new academic programs, including a one semester college certificate program in business.

COLLEGE PREP DEPARTMENT CHAIRPERSON, AUGUST 2010—AUGUST 2013

Wolfson Campus, Miami Dade College, Miami, FL

- Hired, supervised, and evaluated full-time and part-time faculty, lab instructors, and tutors as well as support staff for the School of Arts and Letters and the IDEA Center (i.e., the academic support lab)
- Established and evaluated departmental policies and procedures
- Provided professional development opportunities to all employees
- Implemented new initiatives such as cohort programs and mandatory orientations
- Resolved issues between faculty, staff, and students
- Participated on campus and college-wide committees, projects, and programs
- Led departmental assessments, including blind holistic midterm and final writing assessments and departmental reading final exams for all students

INSTITUTIONAL EFFECTIVENESS COORDINATOR, OCTOBER 2008—AUGUST 2010

Office of Academic Planning and Accountability, Florida International University, Miami, FL

- Developed and implemented institutional assessment processes for the university (focus on SACS principles 2.5 and 3.3.1)
- Assisted academic, student services, and operational units in developing effective assessment plans, reports, and improvement strategies
- Assisted with the university’s regional accreditation process
- Completed annual Board of Governor’s Academic Learning Compacts reports
- Provided professional development to the faculty, staff, and administrators on developing effective assessment processes, valid and reliable assessment tools, and sustainable improvement strategies

GRANT SUPPORT SPECIALIST (RESEARCH ASSISTANT), AUGUST 2005—SEPTEMBER 2008

College of Education, Florida International University, Miami, FL

- Provided support for various grants awarded to the College of Education
- Developed, administered, and assessed interventions
- Used quantitative and qualitative research methods to answer research questions
- Wrote and submitted reports for the grant administrators and funders on a quarterly basis
- Developed and led presentations on grant-funded projects for the local and national communities
- Developed and implemented grant-related professional development activities
- Managed the Early Reading First grant assessment team, including their schedules and work assignments

GRANT EXPERIENCE

MASS DEVELOPMENT GRANT, OCTOBER 2021 – DECEMBER 2024

JBS Corp, Methuen, MA

Title: Director

Principle Investigator: Dr. Jacqueline Peña, Empowerment Through Education, LLC, Miami, FL

Length of Project: 1 Year

Total Funding: \$350,000

Grant Description: The funds will be used to fit out a new financial service building (JBS Corp) into a bilingual (Spanish and English), culturally relevant collaborative workspace primarily for Dominican and Puerto Rican small business owners in the Merrimack Valley (Massachusetts). The unique collaborative workspace will include very flexible membership categories to service the different needs of the growing Latinx small business

community. All users will have free access to wraparound, small business support services such as small group coaching, business finance education, and small business growth workshops (e.g., personal and business financial planning, state and federal compliance, strategic planning, and human resources).

DEPARTMENT OF EDUCATION TITLE V COOPERATIVE GRANT, OCTOBER 2017 - 2022

Miami Dade College, Miami, FL

Title: Cooperation and Alignment of Services to Engage Hispanic and Low-Income Transfer and Native Students Pursuing High-Interest/High-Demand STEM Fields

Principal Investigator: Dr. Meline Kevorkian, Nova Southeastern University, Fort Lauderdale, FL

Dr. Jacqueline Peña, Miami Dade College, Miami, FL

Mr. Anselm Knights, Miami Dade College, Miami, FL

Dr. Mayte Insua-Auais, Miami Dade College, Miami, FL

Length of Project: 5 Years

Total Funding: \$3,749,687 total with \$600,000 minimum for MDC

Grant Description: Nova Southeastern University is the primary applicant for this cooperative Title V grant. The primary goals of the grant are to (a) close achievement gaps in programs and courses where students are at high risk of dropout, failure, or withdrawal, (b) support the student transition through completion of the baccalaureate degree, (c) strengthen opportunity equity and cost-effectiveness involving informed decision-making, and (d) improve operational efficiency and cost-effectiveness involving decision-making. Students in Engineering (Computer and Mechanical) as well as select Social Science majors will be eligible to be a part of this grant. The grant will also facilitate students attending various conferences throughout the country and engaging them in various extra-curricular activities. There will also be a component of Peer Led Team Learning (PLTL) for which students will also have the ability to obtain a stipend.

CARL D. PERKINS CAREER AND TECHNICAL EDUCATION, JULY 2016 - JUNE 2017

School of Entertainment and Design Technology, Miami Dade College, Miami, FL

Title: Digital Design Den

Principal Investigator: Dr. Jacqueline Peña

Mr. Matthew Wohl

Length of Project: 1 Year

Total Funding: \$600,000

Grant Description: The funds were used to create (a) the Digital Design Den, a student hub for collaborative work in film, television, digital design, and music production as well as a faculty lab for the implementation of digital literacy across the curriculum, and (b) a co-curricular program to prepare students for internships and jobs in these areas. The equipment in the four academic areas was enhanced to allow more students to obtain hands-on experience with industry-standard equipment.

AMERICAN FEDERATION OF TEACHERS INNOVATION FUND, AUGUST 2015 - SEPTEMBER 2017

United Teachers of Dade, and United Faculty of Miami Dade College, Miami Dade College, Miami, FL

Title: Career and Technical Education Pathways in Digital Design

Principal Investigator: Ms. Elizabeth Ramsay, United Faculty of Miami Dade College

Mr. Fedrick Ingram, United Teachers of Dade

Dr. Jacqueline Peña, Miami Dade College, Miami, FL

Length of Project: 2 Years

Total Funding: \$250,000

Grant Description: The project focused on creating community college pathways to prepare students at three local public high schools for careers in emerging technologies aligned with local job opportunities while helping the students (a) become college-ready, (b) earn college credits while still in high school, and (c) earn industry certifications.

DEPARTMENT OF EDUCATION TITLE V GRANT, OCTOBER 2014 - 2019

Miami Dade College, Miami, FL

Title: Multi-Disciplinary Academic Learning Lounges (MALLs)

Principal Investigator: Dr. Jacqueline Peña, Miami Dade College, Miami, FL

Length of Project: 5 Years

Total Funding: \$2,500,000

Grant Description: The purpose of the grant is to develop spaces and programming to help students with retention and completion at the North Campus and its Liberty City outreach center. The three-student engagement or “sticky” spaces will be aligned to students’ communities of interest, particularly in STEM, Liberal Arts, Visual and Performing Arts, and Entrepreneurship and Social Innovation. The grant includes a first-year student success program, a two-day orientation, a prep academy for students registered for specific high-risk courses (e.g., Chemistry and Math), and a second-year retention program focused on service-learning, internships, and research.

RESEARCH EXPERIENCE

(Excluding Research Completed via Evaluation Contracts)

RESEARCH COORDINATOR, EARLY READING FIRST GRANT, APRIL 2007 - SEPTEMBER 2008

College of Education, Florida International University, Miami, FL

Title: Learning Educational Approaches to Reading Now

Principal Investigators: Dr. Laura Dinehart, Florida International University, Miami, FL

Dr. Sylvia Palenzuela, Early Learning Coalition of Miami-Dade/Monroe County

- Assisted with the research design of the multi-site assessment of a pre-k 4 literacy curriculum in 5 early childhood learning centers
- Created and implemented professional development activities for the team
- Coordinated data collection, entry, analysis, and reporting
- Administered pretests and posttests (Peabody Picture Vocabulary Test, Expressive One-word Vocabulary Test, Receptive One-word Vocabulary Test, Test of Preschool Early Literacy, and the Phonological Awareness Literacy Screening Test)
- Supervised the 14-member assessment team for the county
- Coded and analyzed all qualitative data
- Assisted with the analysis and reporting of all quantitative data

RESEARCH ASSISTANT, RAP AND READING FLUENCY, 2007

College of Education, Florida International University, Miami, FL

Title: Using Rap to Increase Reading Fluency in African-American Students

Title: Principal Investigator: Cynthia Janeska

- Assisted the principal investigator with the development of a second-grade reading intervention
- Implemented the intervention in four of the eight research classrooms in two of Miami’s public schools and administered assessments for the research study

RESEARCH ASSISTANT, EVEN START GRANT, 2005—2007

College of Education, Florida International University, Miami, FL

Title: Educating Mothers and Babies in Early Reading Strategies (EMBERS)

Principal Investigator: Dr. Lisbeth Krauss

- Assessed the students participating in the grant-funded project using standardized language and literacy tools such as the E-LAP and LAPR
- Assessed the parents' English language skills and developed an ESL curriculum to meet their language learning needs
- Assessed the effectiveness of the teachers administering the early childhood curriculum
- Entered and analyzed assessment and research data

RESEARCH ASSISTANT, MURMSI GRANT, 2005—2007

College of Education, Florida International University, Miami, FL

Title: Science Academic Vocabulary for English Language Learners Project

Principal Investigators: Dr. Eric Dwyer and Dr. Lisbeth Krauss

- Developed, implemented, and assessed a curriculum intervention focused on the contextualization of abstract English STEM terms for fifth grade Spanish-speaking English Language Learners (ELLs) taking science in a bilingual public school
- Administered the APRENDA and C-SAVE close tests
- Entered, analyzed and reported on assessment/research findings

CO-RESEARCHER, PROCESS MANAGEMENT TEAM, 2004—2005

Northern Essex Community College, Haverhill, MA

Focus: ESL Student Retention at Northern Essex Community College

- Completed institutional research with a faculty/staff team on ESL student retention through various data collection methods (e.g., student and faculty focus groups, phone interviews, and surveys)
- Assisted with data analysis and reporting to the college community and to the Board of Trustees
- Developed action plans to retain ESL student during and after ESL coursework

CLASS-ACTION RESEARCHER, CARNEGIE ACADEMY FOR THE SCHOLARSHIP OF TEACHING AND LEARNING, 2004—2005

Northern Essex Community College, Haverhill, MA

Title: Service-learning for ESL Students at a Community College

- Conducted class action research on using service-learning for ESL students in order to enhance English language skills and provide experience in areas related to their desired academic majors
- Reported on the study to the college community and to the Carnegie cluster

CO-RESEARCHER, PROCESS MANAGEMENT TEAM, 2004—2005

Northern Essex Community College, Haverhill, MA

Focus: ESL Student Retention at Northern Essex Community College

- Completed institutional research with a faculty/staff team on ESL student retention through various data collection methods (e.g., student and faculty focus groups, phone interviews, and surveys)
- Collaborated on the data analysis and reporting to the college community and to the Board of Trustees
- Collaborated to develop action plans for ESL student retention during and after ESL coursework

PROFESSIONAL SERVICE

APPOINTED MEMBER, MIAMI-DADE COUNTY COMMISSION FOR WOMEN, 2024-PRESENT

MIAMI, FLORIDA

- Appointed by Commissioner Eileen Higgins (District 5)

- Work with the board to improve the quality of life for women through advocacy, policy recommendations, and strategic collaboration with community partners
- Aligned with priorities from the CEDAW (the Convention on the Elimination of All Forms of Discrimination Against Women), the Commission seeks to embed gender equity across county policies, programs, and services to ensure fair treatment, opportunity, and inclusion for all women and girls

APPOINTMENT MEMBER, LEGISLATIVE COMMITTEE FOR THE MIAMI-DADE COUNTY COMMISSION FOR WOMEN, 2024-PRESENT

MIAMI, FLORIDA

- Analyze the data and conclusions in the Status of Women in Miami-Dade County report commissioned by the Miami-Dade County Commission Auditor's Office and prepared by the **Jorge M. Pérez Metropolitan Center** at Florida International University (FIU)
- Advise the Board of County Commissioners and the Mayor on policies that impact women's lives
- Identify inequities and gaps and recommend targeted policy solutions.

MEMBER, BOARD OF DIRECTORS FOR JBS CORP, 2021-2024

LAWRENCE, MASSACHUSETTS

- Led the strategic planning and implementation activities for a 2.5-million-dollar tax and accounting firm
- Organized and led the weekly Board of Directors, steering the board and the committee towards a successful fiscal year
- Evaluated processes and implemented enhancements to ensure that the firm continues to grow in terms of revenue, profit, and EBITDA (earnings before interest, taxes, depreciation, and amortization)

ADVISORY BOARD MEMBER, TEACHING ACADEMIC SURVIVAL AND SUCCESS, 2023-2025

- Assisted with the design and facilitation of the annual national conference
- Provided ideas for the enhancement of the organization and the conference
- Evaluated other members' ideas and provided feedback for implementation

BOARD CHAIR, THE ALLAPATTAH COLLABORATIVE CDC (COMMUNITY DEVELOPMENT CORPORATION), 2021-2024

MIAMI, FL

- Led the board of directors in moving the non-profit organization forward, implementing placemaking techniques to foster identity, supporting wealth-building strategies for marginalized communities of color, and advocating for policies and procedures that support equitable, comprehensive, and sustainable community development
- Created and implemented new community programs with the Executive Director and the organization's staff
- Worked with the community's residents and small business owners to identify annual goals and strategies for the community and its preservation

LOGISTICS PARTNER, TOUR DE ESPERANZA, 2015-2019

MIAMI, FL AND DOMINICAN REPUBLIC

- Supported the Gravelers Cycling Group and Pedal for Hope (a non-profit organization) in raising funds throughout the year for the annual Tour de Esperanza mission.
- Provided logistical support for the annual three-day mission in which we distribute books bags, school supplies, clothes, and toys to the children who live in remote areas of the Dominican Republic and give inspirational visits and talks in their schools.

- Provided support for the annual distribution of book bags and school supplies to children in need in Miami, Florida every August.

QUALITY ENHANCEMENT PLAN (QEP) IMPLEMENTATION TEAM, 2014-2019

MIAMI DADE COLLEGE, MIAMI, FL

- Worked with the college community to develop the College's QEP plan focused on writing for careers and the real world
- Led the School of Justice (SOJ), the pilot school, to develop the QEP (i.e., writing for the real world in 6 key courses), its assessment plan, and professional development activities
- Implemented and assessed the QEP with the SOJ faculty, learning resources, the school administrators, Institutional Effectiveness, and various academic and student support services areas

SACS REAFFIRMATION CORE TEAM, 2014-2015

MIAMI DADE COLLEGE, MIAMI, FL

- Served as a member of the SACS Core Team for the 2015 Reaffirmation process
- Assisted with the report writing and site visit processes

SOUTH FLORIDA EDUCATION RESEARCH CONFERENCE, COMMITTEE MEMBER, 2012-2016

MIAMI, FL

- Collaborated with fellow committee members to host the annual research conference
- Provided feedback on the conference structure and policies
- Served as a paper reviewer for concurrent sessions, symposia, and poster submissions
- Moderated conference sessions

STUDENT ACHIEVEMENT INITIATIVES STEERING COMMITTEE MEMBER, 2011—2015

Miami Dade College, Miami, FL

- Engaged college employees in the planning and development of an action plan to improve student completion rates
- Co-chaired the developmental education sub-committee
- Developed an ideal pathway for completion for students who begin their coursework in developmental courses
- Assisted with the development of course sequence guides, creating structured pathways for students

PERT CAMPS DESIGN AND IMPLEMENTATION TEAM, 2011—2014

Miami Dade College, Miami, FL

- Assisted in the development and implementation of placement test boot camps (i.e., modularized remediation and test preparation courses) for first-time-in-college direct entry students who place into developmental reading and/or writing courses
- Evaluated the program and implemented logistical and instructional/programmatic changes, and reported results to the college community and grant team

PATHWAY TO ACADEMIC CONFIDENCE AND EXCELLENCE (PACE) DIRECTOR, 2011—2013

Miami Dade College, Miami, FL

- Developed and coordinated a cohort program for first-time-in-college students who assess into developmental reading and writing courses in collaboration with the social sciences, computer information systems, and various student services departments
- Used an integrated student success five-prong approach focusing on (a) academic and career advisement, (b) career exploration, (c) common experiences such as service-learning, (d) academic support, and (f) non-cognitive assessments

GRADUATE STUDENT NETWORK, PRESIDENT, 2007—2009

College of Education, Florida International University, Miami, FL

- Developed professional development events for graduate students and faculty in collaboration with other units
- Generated funds through fundraising and applications for institutional funds
- Maintained records, forms, and databases on all activities and participants and wrote monthly university reports

CONTINUOUS IMPROVEMENT COMMITTEE, MEMBER, 2007—2008

College of Education, Florida International University, Miami, FL

- Assisted with guiding the continuous improvement work of the College of Education by facilitating the college's continuous improvement work, reviewing and providing recommendations for continuous improvement of assessment processes, and providing direction for the documentation needed for accreditation visits

STUDENT WRITING CLUB ADVISOR, 2004—2005

Northern Essex Community College, Haverhill, MA

- Helped students create the Writing Club through Student Affairs to provide our students with creative outlets
- Assisted with leadership skill development for the club leaders
- Developed writing activities for the weekly meetings

WOMEN OF CLASS COMMITTEE, MEMBER, 2003—2004

CLASS (Citizens League for Adults with Special Services) Inc., Lawrence, MA

- Assisted the committee in finding ways to encourage, support, and spotlight the artwork of disabled individuals who had received services from CLASS Inc.
- Published a poetry book written by a poet with Cerebral Palsy
- Helped organize an art exhibit and auction to showcase the work of artists with disabilities and raise funds for an art therapy program

ARC STEERING COMMITTEE, MEMBER, 2003—2005

ARC, CLASS Inc., Lawrence, MA

- Offered advice to the ARC program coordinator and the parent organization (CLASS Inc.) on needed services for adults with disabilities living within the Spanish-speaking community of Lawrence and shared best practices for providing those services to this specific population
- Assisted with fundraisers and community family events

NCBI (NATIONAL COALITION BUILDING INSTITUTE) LEADER AND TRAINER, 2003—2005

Northern Essex Community College, Haverhill, MA

- -led workshops and train-the-trainer professional development activities for faculty, staff, and administrators working in our college and in other New England colleges and universities
- Helped faculty incorporate the coalition building strategies into their curriculum

DIVERSITY COMMITTEE, MEMBER, 2003—2005

Northern Essex Community College, Haverhill, MA

- Addressed diversity and discrimination issues at the college
- Developed recommendations for the president and deans on the hiring and retention of minority faculty
- Helped organize cultural activities at the college and select guest speakers for professional development activities, student functions, and college-wide events

LAANE EXECUTIVE BOARD, TREASURER, 2002—2008

Learning Assistance Association of New England

- Served on the executive board of the regional organization, under the umbrella of NADE (National Association of Developmental Education), and served higher education professionals in the field of developmental education in Connecticut, Massachusetts, Rhode Island, New Hampshire, and Maine.
-
- Led the annual conference for the organization's members
- Managed the organization's annual budget and conference budget
- Assisted the organization in hosting the annual NADE meeting in Boston, MA (2008)

ADDITIONAL PROFESSIONAL ACTIVITIES

AIR ASSESSMENT INSTITUTE, 2009

Association of Institutional Research, Annapolis, MD

- Completed a one-week professional development program for assessment administrators that included modules on professional development, philosophy of assessment, institutionalizing assessment, and student learning outcomes assessment

WEBCT TRAINING, 2006

Florida International University, Miami, FL

- Completed a series of professional development workshops that covered various aspects of teaching with WebCT including the development of quizzes, using the grade book, and incorporating student portfolios

SCHOLARSHIP OF TEACHING AND LEARNING, 2004—2005

Northern Essex Community College, Haverhill, MA

- With seven other faculty members, participated in a year-long project in which we learned about action research, developed a class action research project and then implemented assessed the project, all of which we then shared with the rest of the college community.

TEACHING IN COMMUNITY, 2004—2005

Northern Essex Community College, Haverhill, MA

- Participated in a year-long professional development project that included peer mentoring, reflection on teaching and learning processes, collegial discussions on teaching and student success, and applied readings

BREAD LOAF SCHOOL OF ENGLISH, CARNEGIE FOUNDATION FELLOWSHIP, 2004

Bread Loaf School of English, Middlebury College, Middlebury, VT

- Completed graduate courses and related professional development activities focused on the teaching of writing and Latino literature
- Collaborated with teachers from other countries on literacy projects
- Developed a plan to bridge the Merrimack Valley high school students with the local community college students

WEBCT FACULTY TRAINING, 2004

Northern Essex Community College, Haverhill, MA

- Completed a year-long program that included a one-week course design workshop on the development of supplemental, hybrid or blended courses, and fully online courses

- Applied effective online teaching strategies to courses
- Participated in a year-long mentoring program with an IT professional and a curriculum professional

NATIONAL COALITION BUILDING INSTITUTE, CERTIFICATE, 2003

Washington, DC

- Completed weeklong train-the-trainer certificate program focused on skills for the elimination of racism and oppression within our higher education settings as well as strategies to enhance collaborations, partnerships, and cultural competence and to create more effective relationships within and across groups
- Facilitated sessions with faculty, staff, and students in multiple disciplines and areas
- Trained other College employees to facilitate sessions on the campuses

COLLEGE READING AND LEARNING ASSOCIATION, ADVANCED TUTORING CERTIFICATE, 2001

Boston College, Newton, MA

- Earned a CLRA certificate based on the number of professional tutoring hours completed and the number and types of professional development workshops completed (e.g., instructional strategies, identifying students' needs, and assessment)

TEACHING AND TUTORING EXPERIENCE

ENGLISH FACULTY MEMBER, Indian River State College, 2020-present

College of Education, Florida International University, Miami, FL

- Teach asynchronous English Composition 2 courses

WRITING SEMINAR INSTRUCTOR, Office of Field Experience 2007—2020

College of Education, Florida International University, Miami, FL

- Assisted with the development of a new teaching internship application process for the college
- Taught and assessing a required two-hour writing seminar for all teacher preparation students applying for student teaching (teaching 300-500 students a year)

ADJUNCT INSTRUCTOR, College Prep, English, And World Languages, 2011—2019

Education, Miami Dade College, Miami, FL

- Taught developmental writing and English Composition courses
- Taught reading and writing courses within the English for Academic Purposes (EAP) program
- Completed course learning outcomes assessments for the departments

ADJUNCT INSTRUCTOR, Curriculum and Instruction, 2006—2014

College of Education, Florida International University, Miami, FL

- Taught graduate and undergraduate education courses
- Completed student learning outcomes assessments via TaskStream (i.e., online student learning assessment tool)
- Developed internet-based course supplements (e.g., Facebook pages, BlackBoard course modules)

ESL AND BASIC WRITING INSTRUCTOR (TENURE TRACK), 2001—2005

Department of Developmental Studies, Northern Essex Community College, Haverhill, MA

- Taught developmental writing, freshmen composition, and ESL courses
- Served on committees, completed institutional research, and assisted with curriculum revision
- Mentored a cohort of students each year
- Advised and registered a minimum of 150 students a semester

- Revised and administered ESL placement tests, departmental assessments, and exit tests
- Assisted with the revision of institutional placement tests

WRITING TEACHING FELLOW, 2001 - 2002

English Department, Boston College, Boston, MA

- Taught freshmen composition
- Assisted faculty with the instruction and assessment of students in undergraduate literature courses

WRITING TUTOR, 2000 - 2001

English Department Boston College, Boston, MA

- Assisted undergraduate students with reading and writing skill development
- Assisted graduate students with language clarity in their graduate papers and dissertation chapters

WRITING CENTER TUTOR, 2000 - 2012

Department of Developmental Studies, Northern Essex Community College, Haverhill, MA

- Oversaw the Writing Center on the college's extension campus in Lawrence, Massachusetts
- Tutored 40-100 students per week
- Maintained all center and student records
- Revised outdated resources and developed new ones, such as writing manuals and handouts
- Designed and edited *The Elliott Street Journal*, a faculty and staff journal
- Edited *Writers in Progress*, the annually published book of student papers used as a the Basic Writing course book for all students

UNDERGRADUATE CRITICAL THINKING INSTRUCTOR, 2000

The SEEK Program, Herbert H. Lehman College, Bronx, NY

- Taught a critical thinking skills course for entering freshmen as part of a bridge summer program

WRITING SEMINAR INSTRUCTOR, 2000

The SEEK Program and The Learning Center, Herbert H. Lehman College, Bronx, NY

- Developed, taught, and assessed free writing seminars focused on effective writing strategies for non-traditional students

READING COMPREHENSION INSTRUCTOR, 2000

The Learning Center, Herbert H. Lehman College, Bronx, NY

- Developed and taught an evening reading comprehension skills seminar for non-traditional students who had not passed the institutional reading assessment

SUPPLEMENTAL INSTRUCTOR, ENGLISH LITERATURE AND HISTORY, 1999—2000

The SEEK Program, Herbert H. Lehman College, Bronx, NY

- Assisted instructors inside the classroom
- Taught weekly supplemental sessions to help students succeed in these high-risk courses by reviewing the weekly course learning goals and integrating college success skill development

ESL AND MATH TEACHING ASSISTANT, 1999

Kaplan Education Program (SCORE), George Washington High School, NY

- Facilitated the learning process for freshmen English Language Learners (ELLs) in a self-paced afterschool English and math course
- Utilized online course instruction supported by face-to-face instructional support and motivational team incentives
- Assisted the director in developing best practices and high impact teaching and learning strategies specifically for Latino/a students in the primarily Dominican community

IN-CLASS WRITING TUTOR, 1998—2000

Freshmen Year Initiative and The Learning Center, Herbert H. Lehman College, Bronx, NY

- Assisted composition instructors in the creation of lesson plans and classroom activities
- Taught lessons and led activities and small group projects
- Supported students' individualized writing needs in out-of-class tutorial individual and small group tutoring sessions

LANGUAGE AND LITERACY TUTOR, ENGLISH, SPANISH, AND ITALIAN, 1998—2000

SEEK Program and The Learning Center, Herbert H. Lehman College, Bronx, NY

- Assisted students with writing and reading comprehension in English, Spanish, and Italian
- Assisted native Spanish speakers with academic writing for their content courses
- Maintained portfolios with progress reports, records of session activities and student assessments
- Proctored institutional math, reading, and writing placement tests to 50-150 students per session
- Developed and taught professional development workshops for the writing tutors

BOOKS

Peña, J. (2024). *Engagement experiences of Hispanic Generation 1.5 English language learners at a community college*. Discover Your Strength Press.

Peña, J. (2020). *30-day reflection workbook*. Discover Your Strength Press.

Peña, J. (2019). *90-day reflection journal*. Discover Your Strength Press.

PUBLICATIONS AND REPORTS

Dinehart, L., **Peña, J.**, & Larralde, A. (2008). *Environmental assessment report: 2007-2008*. Miami, FL: Early Reading First, Early Learning Coalition of Miami-Dade/Monroe.

Dinehart, L., Chae, C., **Peña, J.**, Britt, Y., & Lora, A. (2007). *Child language and literacy assessment report*. Miami, FL: Early Reading First, Early Learning Coalition of Miami-Dade/Monroe.

Dinehart, L., Chae, C., **Peña, J.**, Britt, Y., & Lora, A. (2007). *Environmental assessment report*. Miami, FL: Early Reading First, Early Learning Coalition of Miami-Dade/Monroe.

Peña, J. (2012). *Reading and writing basic skills test prep boot camp*. Miami, FL: Pearson MyFoundationsLab Case Study, Miami Dade College.

https://www.pearsonmylabandmastering.com/northamerica/results/files/MyFoundationsLab_MiamiDadeCollege_Pena_CS.pdf

Peña, J. (2008). Moving to the front of the classroom: English graduate students as composition instructors. In M. S. Plakhotnik & S. M. Nielsen (Eds.), *Proceedings of the Seventh Annual College of Education Research Conference, Urban and International Education Section* (pp. 111-116). Miami, FL: Florida International University.

<http://digitalcommons.fiu.edu/cgi/viewcontent.cgi?article=1127&context=sferc>

Peña, J., Chae, C., Dinehart, L., Wasserberg, M., Lora, A., & Britt, Y. (2008). *Child language and literacy assessment report: 2007-2008*. Miami, FL: Early Reading First, Early Learning Coalition of Miami-Dade/Monroe.

Peña, J., Britt, Y., Collado, G., Lora, A., Dinehart, L., & Chae, C. (2007). *Teachers' perceptions of factors that affect teaching and learning*. Miami, FL: Early Reading First, Early Learning Coalition of Miami-Dade/Monroe.

- Peña, J.**, Britt, Y., Collado, G., Lora, A., Dinehart, L., & Chae, C. (2007). *Implementation of Early Reading First: Direct instructional effects*. Miami, FL: Early Reading First, Early Learning Coalition of Miami-Dade/Monroe.
- Peña, J.** (2005). *Scholarship of Teaching and Learning Report: Service-learning with my ESL students*. Haverhill, MA: Northern Essex Community College.
- Peña, J.** (2004, Fall). The power of collaborative writing. *Learning Assistance Association of New England Newsletter*, 1-3.
- Peña, J.** (2002). Plugging holes: Lucy and Sue as desiring subjects. *SOLAS-A Boston College Magazine*. Boston: Boston College.
- Peña, J.**, Britt, Y., Collado, G., Lora, A., Dinehart, L., & Chae, C. (2007). *Teachers and Early Reading First: Commentary on the curriculum and professional development*. Miami, FL: Early Reading First, Early Learning Coalition of Miami-Dade/Monroe.

CONFERENCES

- Barsony, I., & **Peña, J.** (2013, October). *Jump-Starting College: P.E.R.T. Boot Camps for High School Grads* [Paper presentation]. Miami-Dade Teaching English to Speakers of Other Languages and Bilingual Association of Florida Joint Fall Symposium, Miami, FL.
- Brown, A., **Peña, J.**, & Porro, A. (2014, February). *Developmental Boot Camps at Miami Dade College* [Paper presentation]. College Board Conference, Atlanta, GA.
- Brown, A., Coronel, A., & **Peña, J.** (2013, November). *Developmental Boot Camps at Miami Dade College* [Paper presentation]. Florida Developmental Education Association State Conference, Miami, FL.
- Brown, A., Clovis, M., Coronel, A., Garman, S., & **Peña, J.** (2013, November). *Different Students, Different Solutions* [Paper presentation]. Florida Developmental Education Association State Conference, Miami, FL.
- Dinehart, L., Wasserberg, M., **Peña, J.**, Marin, M., & Palenzuela, S. (2009, April). *Hours spent daily in an Early Reading First classroom predicts pre-k students' English expressive language ability* [Poster presentation]. American Education Research Association Annual Meeting, San Diego, CA.
- Dinehart, L., **Peña, J.**, & Chae, C. (2008, November). *The Effect of an early language and literacy intervention on the literacy skills of preschool students* [Poster presentation]. National Association for the Education of Young Children Annual Conference, Dallas, TX.
- Dwyer, E., Grigorescu, C., & **Peña, J.** (2006, March). *The academic vocabulary list and its application to content* [Paper presentation]. Teaching English to Speakers of Other Languages Convention, Tampa, FL.
- Garcia, K., Perez, K., & **Peña, J.** (2010, December). *Choosing an assessment management system that is right for you* [Paper presentation]. Southern Association of Colleges and Schools – Committee on Colleges (SACSCOC) Annual Meeting, Louisville, KY.
- Garcia, K., Perez, K., & **Peña, J.** (2010, December). *Using SharePoint for assessment documentation*. [Roundtable]. Southern Association of Colleges and Schools – Committee on Colleges (SACSCOC) Annual Meeting, Louisville, KY.
- Marin, M., Dinehart, L., Wasserberg, M., **Peña, J.**, & Palenzuela, S. M. (2009, August). *TOPEL pre-test scores: Demographic differences in Latino and Caribbean children* [Paper presentation]. American Psychological Association Convention, Toronto, Canada.
- Marin, M., **Peña, J.**, Wasserberg, M., & Dinehart, L. (2009, April). *The relationship among mothers' background, exposure to oral language, and the language and literacy development of pre-kindergarten children* [Symposium]. College of Education Research Conference, Miami, FL.
- Mayer, S., Maalouf, K., Alonso, D., Grimes, V., Hernandez, A., **Peña, J.**, & Ramos, A. (2016, March). *The Innovation Challenge: Student Persistence, Progression, and Completion* [Paper presentation]. Miami Dade College Conference Day, Miami, FL.

- Peña, J.** (2014, May). *Engagement and Transition of Hispanic Generation 1.5 ESL Students* [Paper presentation]. Sunshine State Teaching English to Speakers of Other Languages Conference, Saint Petersburg, FL.
- Peña, J.** (2014, March). *Developing and Assessing Student Success Programs* [Full-day Workshop]. National Association of Developmental Education Conference, Dallas, TX.
- Peña, J.** (2013, May). *Pulling it all together: Boosting student achievement through collaboration* [Paper presentation]. Annual International Conference on Teaching and Leadership Excellence, Austin, TX.
- Peña, J.** (2012, February). *Hispanic generation 1.5 students' engagement, belongingness, and success* [Paper presentation]. National Association of Developmental Education Conference, Orlando, FL.
- Peña, J.** (2009, February). *A Generation 1.5 student stuck at the gates* [Paper presentation]. National Association of Developmental Education Conference, Charlotte, NC.
- Peña, J.** (2008, May). *Caught in the middle: Hispanic generation 1.5 writers in college classrooms* [Paper presentation]. Sunshine State TESOL Conference, Daytona, FL.
- Peña, J.** (2008, April). *Moving to the front of the classroom: English graduate students as composition instructors* [Paper presentation]. College of Education Research Conference, Florida International University, Miami, FL.
- Peña, J.** (2008, February). *Language variations in the academic writing classroom* [Paper presentation]. National Association of Developmental Education Conference, Boston, MA.
- Peña, J.** (2008, February). *Post-ESL student success in higher education through membership in communities of practice* [Paper presentation]. National Association of Bilingual Education Conference, Tampa, FL.
- Peña, J.** (2007, November). *Incorporating multiple literacies and intelligences in our print-based composition pedagogies* [Paper presentation]. National Council of Teachers of English Convention, New York.
- Peña, J.** (2007, November). *The explicit construction of a teacher identity through reflexivity* [Paper presentation]. National Council of Teachers of English Convention, New York.
- Peña, J.** (2007, November). Exploratory qualitative study of ERF teachers. In L. Dinehart (Chair), *Reflective practices: Learning from research* [Symposium].
- Peña, J.** (2007, October). *From ESL to graduation: Student success through membership in communities of practice* [Paper presentation]. Learning Assistance Association of New England Annual Conference, Mass Bay Community College, MA.
- Peña, J.** (2007, October). Post-ESL student success in higher education settings through meaningful interactions and relationships. In O. Paneque and T. Lucas (Chairs), *Enrichment through language diversity* [Symposium].
- Peña, J.** (2006, April). *Marginalized language minority students and the dominant Discourse* [Poster presentation]. College of Education Research Conference, Miami, FL.
- Peña, J.** (2006, April). *The language of literature: Aiming for an inclusive curriculum* [Poster presentation]. College of Education Research Conference, Miami, FL.
- Peña, J.** (2005, April). *Service-learning for ESL students to improve language acquisition* [Poster presentation]. Annual Professional Day Conference for Northern Essex Community College, Georgetown, MA.
- Peña, J.** (2005, March). *Service-learning for ESL students* [Paper presentation]. Teaching Academic Survival Skills Conference, West Palm Beach, FL.
- Peña, J.** (2005, March). *Building successful learning communities and partnerships* [Paper presentation]. Teaching Academic Survival Skills Conference, West Palm Beach, FL.
- Peña, J.** (2005, March). *"Why ain't they getting' it rite?" Helping students get it right* [Paper presentation]. Conference on College Composition and Communication, San Francisco, FL.
- Peña, J.** (2005). *Collaborative writing: From haiku to essay* [Workshop]. Celebrating Literacy and the Arts in Lawrence (through the Andover/Lawrence Bread Loaf Teacher Network), Lawrence, MA.
- Peña, J.** (2004, March). *Within these walls: Building community in the classroom* [Paper presentation]. Conference on College Composition and Communication, San Antonio, TX.

- Peña, J.** (2003, November). *Service-learning for ESL students: A journey in career exploration* [Paper presentation]. Learning Assistance Association of New England Conference, Rivier College, NH.
- Peña, J.** (2001). *Getting students through the text and to the paper: Reading strategies for the writing tutor* [Paper presentation]. New England Peer Tutoring Association Conference, Dudley, MA.
- Peña, J.** (2000, April). *Tennyson's religious doubt in "In Memoriam"* [Paper presentation]. Imagining the Future Through Research Conference for the CUNY (City University of New York) Graduate Center, New York.
- Peña, J.,** Britt, Y., & Lora, A. (2008, November). *A mirror in the classroom: Teacher identity construction through reflective professional development processes and subsequent changes in teacher beliefs* [Poster presentation]. National Association for the Education of Young Children Conference, Dallas, TX.
- Peña, J.,** & Heredia, D. (2013, September). *Developmental reading and writing boot camps* [Paper presentation]. Pearson National Course Redesign Conference, Phoenix, AZ.
- Peña, J.,** & Perez, K. (2010, December). *Assessment for continuous improvement: Using assessment results across disciplines at a large four-year institution* [Roundtable]. Southern Association of Colleges and Schools – Committee on Colleges (SACSCOC) Annual Meeting, Louisville, KY.
- Peña, J.,** & Perez, K. (2010, February). *Cultivating a culture of assessment through a communities of practice model* [Paper presentation]. Texas A&M Assessment Conference, College Station, TX.
- Peña, J.,** & Perez, K. (2010, December). *Cultivating a culture of assessment through a communities of practice model* [Paper presentation]. Southern Association of Colleges and Schools – Committee on Colleges (SACSCOC) Annual Meeting, Louisville, KY.
- Peña, J.,** Perez, K., Butchey, D., Lucas, T., Odai, M., & Doherty-Restrepo, J. (2009, April). *Institutional student learning assessment in the 21st century: Definition, interpretation, application, and perception at Florida International University* [Symposium]. College of Education Research Conference, Miami, FL.
- Peña, J.,** & Porro, A. (2014, March). *First semester learning communities for developmental students* [Paper presentation]. National Association of Developmental Education Conference, Dallas, TX.
- Peña, J.,** & Porro, A. (2012, March). *Building success: Cohorts for developmental reading and writing students* [Paper presentation]. Teaching Academic Survival Skills Conference, Fort Lauderdale, FL.
- Peña, J.,** & Silva, H. (2018, April). *C-TECH pathways: High school and college digital design collaboration for workforce preparation and college success.* [Paper presentation]. Teaching Academic Survival and Success Conference, Fort Lauderdale, FL.
- Perez, K., & **Peña, J.** (2010, February). *Implementing a systematic assessment process* [Paper presentation]. Texas A&M Assessment Conference, College Station, TX.
- Perez, K., & **Peña, J.** (2010, December). *Implementing a systematic assessment process at a four-year institution* [Roundtable]. Southern Association of Colleges and Schools – Committee on Colleges (SACSCOC) Annual Meeting, Louisville, KY.
- Rodriguez, E., **Peña, J.** (2018, April). *Introduction to College through the Peer Institute for Educational Excellence* [Paper presentation]. Teaching Academic Survival Skills Conference, Fort Lauderdale, FL.
- Peña, J.** (2020a, March). *Helping Generation 1.5 students in 2020 and beyond* [Paper presentation]. National Organization for Student Success 2020 Conference, Nashville, TN.
- Peña, J.** (2020b, March). *Community building strategies for your classroom* [Paper presentation]. National Organization for Student Success 2020 Conference, Nashville, TN.
- Peña, J.** (2021a, March). *The Humanities Edge Undergraduate Research Program: Engaging undergraduate students in independent research projects* [Paper presentation]. Humanities Education Research Association Annual 2021 Conference, Virtual.
- Peña, J.** (2021, June). *Developing and assessing student success initiatives for your courses or programs* [Paper presentation]. National Organization for Student Success 2021 Conference, Virtual.
- Paskal, K., Dominicis, E., Barsony, I., & **Peña, J.** (2021, June). *Creating an accessible and inclusive humanities undergraduate research program at a community college during a pandemic* [Paper presentation]. Council for Undergraduate Research 2021 Conference, Virtual.

- Graff, E., & **Peña, J.** (2021, October). *Supporting success in the time of COVID: One Virtual Solution for Faculty and Student Development* [Paper presentation]. AAC&U 2021 Global Learning Conference.
- Paskal, K., Dominicis, E., Barsony, I., & **Peña, J.** (2022a, March). *Creating an accessible and inclusive humanities undergraduate research program at a community college* [Paper presentation]. Humanities Education Research Association 2022 Conference, Virtual.
- Paskal, K., Dominicis, E., Barsony, I., & **Peña, J.** (2022b, March). *Creating an accessible and inclusive humanities undergraduate research program at a community college during a pandemic* [Paper presentation]. National Organization for Student Success 2022 Conference, Atlanta, GA.
- Peña, J.** (2022, May). *Strategies to Enhance Undergraduate Research in the Humanities*. [Roundtable Presentation]. The National Institute for Staff and Organizational Development 2022 Conference.
- Peña, J.** (2023, March). *Strategies to Enhance Undergraduate Research in the Humanities*. [Paper Presentation]. Teaching Academic Survival and Success 2023 Conference.

HONORS AND AWARDS

Awards

- Hispanic Woman of Distinction, South Florida, 2017, (<http://www.hispanicwomenofdistinction.com>, <http://latinbusinesstoday.com/2017/07/dominican-bronx-latina-secure-grants-drive-student-success>)
- Faculty Award, Florida International University, Jamaica Curriculum and Instruction Program, 2008
- Outstanding Contribution to LAANE (Learning Assistance Association of New England) Award, 2005
- CLASS (Citizens League for Adult with Special Services) Inc. Volunteer of the Year Award, 2004
- SEEK Tutor of the Year Award, 2000
- The William C. Hess Prize in Scholarly Research, 2000
- High Honors in English, 2000
- The Cafferata Prize for Excellence in Italian, 2000
- SEEK Tutor of the Month, 1998

Scholarships and Fellowships

- James D. Wells Memorial Scholarship, 2006
- Carnegie Fellowship for The Bread Loaf School of English, 2004
- Boston College Tuition Fellowship, 2000
- Hispanic Scholarship Fund, 2000
- Marjorie Anderson Scholarship, 2000
- Rotary Scholarship, 2000
- Aaron Diamond Fellowship (CUNY Pipeline Program), 1999

Honor Societies

- The Honor Society of Phi Kappa Phi, 2008
- Golden Key International Honour Society, 2008
- Phi Beta Kappa, 1999
- Golden Key National Honor Society, 1998