3 Tips to Strengthen Communication Between Evaluation and Project Teams

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1 Building open & collaborative relationships

Mutual Respect

Respect each other's contributions and diverse perspectives.

Transparency

Share information openly, explain decisions clearly, and address issues promptly. Encourage dialogue by actively listening and seeking feedback.

Encouraging Participation and Inclusivity

Actively involve all interest holders in decision-making and collaboration.

2 Boosting communication with active participation & feedback

Active Participation

- Regular check ins
- Email communication
- Attendance at project meetings and events

Feedback

- Informal feedback
- Accessible documentation

Helpful Resources:

Google Docs   Google Calendar   Calendly   When2Meet   When Is Good

3 Use Clear and Inclusive Language & Formats

Use Plain Language

Culturally Responsive Communication

Multiple Formats

Present findings in various formats (visuals, infographics, summaries) to accommodate different learning styles and preferences.

Canva   PowerPoint